

## You may convert your domestic license to a Japanese one

**You are advised to bring an interpreter if you don't speak Japanese.**

**There is some parking area for motorcycles, however, the space is limited.**

**You are strongly recommended to use public transportations.**

Where to Apply	<ul style="list-style-type: none"> <li>➤ <b>Fuchu</b> Driver's License Center</li> <li>➤ <b>Samezu</b> Driver's License Center</li> <li>➤ <b>Koto</b> Driver's License Center</li> </ul> <p>* At Fuchu or Samezu, application can be made by those who have a driver's license of any country or region.</p> <p>* At Koto, application can be made only by those who have a driver's license issued in a country or region listed below.</p> <div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> <p style="text-align: center;">Exam-Exempt Countries and Region (28 countries etc.)</p> <p>Australia, Austria, Belgium, Britain, Canada, Czech Republic, Denmark, Finland, France, Germany, Greece, Hungary, Holland, Iceland, Ireland, Italy, Korea, Luxembourg, Monaco, New Zealand, Norway, Portugal, Slovenia, Kingdom of Spain, Sweden, Switzerland, United State of America (States of Hawaii, Maryland and Washington only), and Taiwan</p> </div>		
Office Hours	<p>8:30 a.m. – 3:00 p.m. (Closed between 11:00 a.m. and 1:00 p.m.) Monday to Friday<sup>1</sup></p> <p>Processing time varies depending on the volume of applications. Your Japanese license may not be issued on the same day of application.</p>		
Fees	Application Fee	<ul style="list-style-type: none"> <li>Ordinary motor vehicle license</li> <li>Moped license</li> <li>Large-sized/Medium-sized motor vehicle license</li> <li>Other</li> </ul> <p>Issuance Fee</p> <p>Fee for listing two types of licenses in one license certificate (per one type of license, 200 yen)</p>	<ul style="list-style-type: none"> <li>2,550 yen</li> <li>1,500 yen</li> <li>4,100 yen</li> <li>2,600 yen</li> <li>2,050 yen</li> <li>200 yen</li> </ul>

Requirements

1. A valid foreign driver's license

\*If your foreign driver's license does not contain the date you first obtained it, a document, such as your driving record with the said date, is required.

\*If you have multiple licenses (e.g. an ordinary motor vehicle license and an ordinary motorcycle license), a document indicating the date you first obtained these licenses maybe required respectively.

\*Required documents may vary depending on the country or license status. Please contact us in advance for details.

2. Japanese translation of the license.

\*The translation by the embassy of your country in Japan (or Taiwan-Japan Relations Association for Taiwanese license), or Japan Automobile Federation (JAF) must be attached.

3. Current and expired Japanese driver's license(s), if any.

4. An official copy of your "jumin-hyo" or Certificate of Residence, indicating the "honseki" or Registered domicile, or nationality (In case you are a medium-to-long-term resident in Japan under obligation of resident registration)

\*The Jumin-hyo should not contain your My Number. Photocopies are not accepted.

\*If you bring Jumin-hyo with My Number, you will be asked to black out the My Number with a pen.

5. Passport or other form of official ID<sup>2</sup> (In case you are a medium-to-long-term resident in Japan free from obligation of resident registration)

Please present any one of the following documents.

- Passport
- Official ID issued by the Ministry of Foreign Affairs of Japan
- ID document issued by a competent authority

6. A document to prove that the address where you are staying is the one you fill in the application form (In case you are expatriate Japanese or a medium-to-long-term resident under registration procedures).

\*There is no particular form for such a documentary proof. You may submit a document prepared by the head of the household or the manager of the accommodation where you are staying, with a photo copy of his/her driver's license or other address-bearing ID.

7. A document which proves that you had stayed in the country or region where you obtained the license for a total of three months or more since you obtained it (e.g

Requirements	<p>passport)</p> <ul style="list-style-type: none"><li>*Please bring all of your passports, including expired ones.</li><li>*If you used the automated passport control at the immigration, please bring along a certificate issued to prove the aforesaid fact that you stay for the required period in the country or region where you obtained the license.</li><li>*The immigration record may be necessary even if your passport has not passed through the automated gate.</li></ul> <p>Please contact us for more details.</p> <p>8. Applicant's photograph for application form (3cm×2.4cm)</p> <ul style="list-style-type: none"><li>*The photo must be front-face, showing the face and shoulder only, without a hat or head covering (with the exception of people who have religious or medical reasons); the background must be uniform and plain; it must be taken in the last six months and printed in color.</li><li>*Please do not wear colored contact lenses.</li><li>*Photographs which are grainy or taken at home are not acceptable.</li><li>*A photograph is required for each type of license you apply for.</li><li>*The photograph is not for driver's license.</li></ul> <p>&gt;<a href="#">About the photographs for application form</a></p>
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Qualifications	<ul style="list-style-type: none"> <li>● &lt;Age&gt; 18 years old or older* <ul style="list-style-type: none"> <li>* Ordinary motorcycle license: 16 or older</li> <li>Medium-sized motor vehicle license: 20 or older</li> <li>Large-sized motor vehicle license: 21 or older</li> </ul> </li> <li>● You must have stayed in the country or region where you obtained the license for a total of three months or more since you got it.</li> <li>● &lt;Visual Acuity (Japanese scale)&gt; Ordinary motor vehicle license/motorcycle licenses: 0.7 or better (both eyes) and 0.3 or better (each eye); or If the vision of one eye is under 0.3 or one eye has no vision, the visual field of the other eye must be 150 continuous degrees or more along the horizontal meridian and its vision 0.7 or better. Medium-sized/large-sized motor vehicle license:0.8 or better (both eyes) and 0.5 or better (each eye). The applicant must go through depth perception tests by the three-rod method three times and the average error must be 2 cm or less.</li> <li>● If you obtained a Japanese license in the past and received a penalty such as its revocation (excluding the novice-driver revocation), you cannot take an exam unless you have taken lessons for those who had their license revoked within one year prior to the exam and the disqualification period has already elapsed.</li> <li>● Your address must be in Tokyo.</li> </ul>
Other Points to Note	<ul style="list-style-type: none"> <li>● Your knowledge and practical driving skills will be examined when you exchange your foreign driver's license for a Japanese one.</li> <li>* You need to make an appointment to take an exam for your practical driving skills. You cannot take the exam on the day of your application.</li> <li>* The 28 countries etc mentioned above are exempt from the examination of knowledge and practical driving skills.</li> <li>● As it is necessary to see if you fall under the category of a novice driver, etc., please bring with you a driving record/history and a document (e.g., your old foreign driver's license) showing the period of your stay in a foreign country or region, if any.</li> <li>● You can apply for a medium-sized/large-sized motor vehicle license only after you have obtained an ordinary motor vehicle license.</li> </ul>

Notes:

1. Excluding national holidays, and year-end and New Year holidays. Year-end and New Year holidays are from December 29 to January 3.
2. "Passport or other form of official ID" means your passport or ID certificate issued by the Ministry of Foreign Affairs of Japan or other certified authorities.

For further information, please contact:

- The Written Examination Section, Fuchu Driver's License Center,  
Tokyo Metropolitan Police Department  
Phone: 042-362-3591
- The Examination Section, Samezu Driver's License Center,  
Tokyo Metropolitan Police Department  
Phone: 03-3474-1374
- The Driver's License Section, Koto Driver's License Center,  
Tokyo Metropolitan Police Department  
Phone: 03-3699-1151